

Building Advisory Committee (BAC)

Appointment of Independent Chair

Information pack for applicants

The closing date for the receipt of applications is:

Midday Monday 05/01/2026

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1. Terms of Reference of the Building Advisory Committee

1.1 Purpose and Authority

The Building Advisory Committee (BAC) is set up by the Building Safety Regulator (BSR) in accordance with the provisions stated within section 9 of the Building Safety Act 2022 and within section 11A of the Health and Safety at Work Act 1974, as provided for by Schedule 6 of the Building Safety Act 2022.

Built on an experienced and informed membership, BAC will provide trusted, independent advice, information, and insight to the BSR relating to its building functions.

BAC's role is to give advice and information solely to BSR and to aid BSR in assisting and encouraging those concerned with matters relevant to its building functions. BAC's duties will include:

- Delivering the necessary input, including challenge where required, to assist BSR in the delivery of its building functions.
- Utilising industry experience and up to date knowledge, including on innovations within the sector, to identify new and emerging issues within the built environment and explore their impact to assist BSR's risk-based approach.
- Promoting and improving standards across relevant industries and the underlying regulatory landscape. This will be achieved by providing the necessary leadership and direction, together with appropriate challenge as required, to the relevant sectors.
- Providing a source of intelligence regarding the effectiveness of the regulatory regime, including the proportionality of BSR's approach.
- Inputting into other work within its remit that BSR may ask it to carry out from time to time in support of BSR's regulatory functions.
- Issues BAC will not consider include, but are not limited to, those relating to:
 - the competence of persons within the building industry or registered building inspectors
 - matters within the remit of the Residents Panel
 - regulatory or operational decisions made by BSR
 - aspects of BSR's building functions, including funding of remediation or the Building Safety Levy.

BAC will work with the BSR and the CEO. It will be one of a number of individual committees who ultimately advise the CIB (and consequently the HSE Board) to help inform, or challenge where appropriate, government policy in relation to building safety. This input will be valuable to the BSR to assist it in making the necessary decisions to comply with its duties under section 5 of the Building Safety Act 2022.

BAC will not be a decision-making body. BSR may utilise BAC's advice when it undertakes work to inform the Secretary of State for the Ministry of Housing, Communities and Local Government in their role of making Building Regulations.

Specific work to be undertaken by the committee will be directed by BSR via the committee chair in collaboration with the secretariat to ensure it aligns with BSR strategic priorities. BAC shall develop, agree, and carry forward its own workplan on the basis of BSR's direction. BAC's work may also be influenced by matters brought to the attention of the chair by committee members. The chair will have the necessary discretion to decide their response to such requests.

1.2 Constitution

BAC will be composed of a high-level steering group, overseen by a committee chair. The steering group will be representative and comprised of a maximum of 15 members. It will be underpinned by individual working/task and finish groups, overseen by the steering group, that will help formulate BAC's advice and guidance to BSR to assist in delivering the necessary culture change. BAC shall be administered by a secretariat provided for by BSR.

BAC Chair

The position of BAC chair will be held by a representative from the Health and Safety Executive, as determined by BSR, for an initial interim period of 12 months, or for an alternative period as directed by BSR, in order to initiate effective operation of the committee. BSR reserves the right to subsequently appoint an independent chair at such point that it considers appropriate.

Working/task and finish groups

There is an expectation that the focus of BAC's work will vary over time. The working groups, and associated task and finish groups, will be set up from the direction of the steering group to be representative of BAC's work at that moment in time and will be resourced accordingly.

These groups will be chaired by a member of the BAC steering group. The member in question will be appointed by the BAC chair at a meeting of the BAC steering group by calling on volunteers from the steering group membership. They will be expected to work alongside departmental officials in appointing co-opted experts from the building industry and other external bodies to the group as required to best fulfil its remit and ultimately to report back to the steering group on the progress/outcomes of their work.

The steering group will also be able to establish task and finish groups, as circumstances dictate, for instance to address aspects that fall outside the remit of existing working groups, including particular incidents.

Appointments to the high-level steering group and individual working groups will be made in accordance with criteria specified in the 'Appointment' section below.

As part of the transition to the new oversight structure, BSR retains the right to review existing working groups where relevant. This review will include those groups which are currently set up as part of the Building Regulations Advisory Committee (BRAC) and may consider where they report to and their terms of reference.

Secretariat

The tasks carried out by the secretariat will include, but are not limited to, those relevant to ensure the effective functioning of the committee. It will also work in collaboration with other BSR and external committees and other government departments as appropriate to publicise the work of BAC and its outputs, together with facilitating information sharing as appropriate.

The secretariat shall also carry out analogous functions for any related working groups which are set up and will work in liaison with the steering group to ensure that any duplication of effort is minimised. It will also work to assist the chair in the preparation of any information which is required to report into any review of the effectiveness of the committee as requested by the CIB/HSE Board.

Observers

BSR may appoint observers with relevant interests to BAC, including those from other government departments and the devolved administrations.

1.3 Appointment

Steering group

Steering group members are appointed by the HSE Chief Executive for a term of up to 3 years – members may be appointed for the full term of office (3 years) or for a shorter term as determined by the chair of the committee to reflect its requirements. Appointments will be made on a basis of ensuring that BAC functions effectively and provides the CIB with reliable and insightful advice and intelligence across its remit.

- Appointments may be made on the basis of their ability to influence behaviours in accordance with BSR's aims and policies and their reach across the built environment sector.
- Members may be appointed where they have a demonstrable ability to be representative of stakeholders across the sector, particularly where this provides BAC with the required reach and networking opportunities to operate effectively.
- Steering group members will be expected to provide demonstrable experience of their ability to take ownership of problems and devise solutions, together with an ability to drive performance improvements and deliver culture change.

Steering group members can be re-appointed for a maximum of 3 terms, subject to continued compliance of that member with the appropriate code of conduct and for the re-appointment to meet the requirements of the Committee at the time of re-appointment. BSR retains the right to extend all appointments without re-appointment by a further period of 12 months (maximum) if this helps ensure continuity in committee business.

Working groups

Working group members may be appointed on an independent basis to represent particular areas of expertise and/or provide experience across the built environment or specific

discipline to a level considered appropriate by BSR. Appointments will be made by members of the steering group, in collaboration with BSR as appropriate.

The chair and any members who are appointed to the committee, whether as part of the steering group or working groups, are expected to abide by the 'Seven Principles of Public Life' (the Nolan principles).

1.4 Proceedings of Meetings

Frequency of Meetings

The committee shall formally meet on at least 4 occasions per year to effectively dispatch the business of the committee, with additional ad-hoc business throughout the course of the year to be addressed via correspondence. This will be subject to review dependent on the needs of BSR at any specific time. In situations where urgent advice is requested by BSR, and an additional meeting of the committee is considered a requirement, then this shall be summoned by the secretariat at the request of the chair.

1.5 Reporting Responsibilities

The committee, via its chair, shall provide an update to the HSE Board on its proceedings and recommendations at appropriate timepoints, and as a minimum, on a yearly basis.

1.6 BAC's Publication Scheme

As the Building Advisory Committee is part of the Health and Safety Executive, it will be subject to the Freedom of Information Act (FOIA) as part of the Health and Safety Executive rather than independently (the Health and Safety Executive appears in Part VI of Schedule 1 to the Freedom of Information Act 2000).

Papers, agendas, and minutes from the committee's meetings may be requested from the secretariat. Some information may be withheld if an exemption applies under the Freedom of Information Act.

1.7 Effectiveness

BSR reserves the right to review the committee's effectiveness, these terms of reference and/or the membership of the committee at any time that it considers appropriate. A formal review of the terms of reference should be carried out at least once in every two years.

The committee, on the direction of its chair, may also arrange for periodic reviews of its own performance and review its objectives and terms of reference to ensure it is operating at maximum effectiveness and recommend any changes it considers necessary to the CIB and the HSE Board.

2. Declaration of possible conflict of interests

If you have any business or personal interests that might be relevant to the work of BAC which could lead to a real or perceived conflict of interest, If you declare a conflict of interest, please also provide a brief statement (no more than 250 words) on how you intend to manage these if appointed as chair of the BAC steering group.

It is expected that appointees would not have personal interests of a financial nature of relevance to the work of the committee. Should you be successful in your application, if there is anything in your professional history that if brought into the public domain may cause embarrassment or disrepute to the organisation. Failure to disclose such information could result in an appointment being terminated.

3 What we need you to do as the BAC Chair

As Chair of the Building Advisory Committee, you will oversee delivery of a diverse and varied programme of work by BAC, to provide advice and information to BSR on its building functions, to support BSRs strategic plans in accordance with the BAC statutory remit. This will require you to:

- Provide strategic leadership to the Committee, influencing behaviours, to enable the delivery of BSRs strategic priorities within the scope of the BAC Terms of Reference.
- Be impartial and authoritative, agree the BAC workplan with BSR, oversee its delivery against the agreed objectives and ensure BACS advice and information to BSR is provided on an impartial and evidential basis.
- Keep BACs performance and work objectives under review, to ensure they remain aligned with BSRs strategic plan and BAC retains the expertise and operational structure to deliver the agreed workplan, advising BSR of any issues impacting delivery.
- Create an inclusive environment in BAC and its subgroups, whilst ensuring compliance with the expected standards of behaviour amongst all BAC members.
- Chair the quarterly meetings of the Steering Group; prepare and present the BAC Annual Report to BSR and provide updates and reports on BAC as required by BSR. Attend other meetings as necessary.
- Commit the time required to fulfil the role. This is expected to be approximately 15 days per year.

3.1 Who we're looking for

This is an exciting opportunity for someone with an interest in the built environment to get involved and make a significant, long-lasting positive impact on the standards of health and safety across the industry.

Candidates for the role of BAC Chair, would be expected to demonstrate the following skills and behaviours:

- **Proven experience of leading and developing policy in a regulatory or technical environment** – (e.g. translating legislation into policy frameworks).

- **Strategic leadership** – an ability to articulate a clear and focused strategy with direction for the future and to deliver this within an inclusive environment.
- **Excellent communication and influencing skills** – at a senior level, together with a proven ability to build strong working relationships within and outside the built environment industry.
- **Evidence of sound judgement and decision making (BAC Workplan)** – an ability to take ownership of problems, managing and mitigating evaluated risks, devising solutions and providing options for delivery.
- **Evidence of sound judgement and decision making (Advice to BSR)** – an ability to provide evidence-based advice clearly and impartially, demonstrating transparency around decisions and create a culture where others feel able to challenge decisions being made.

3.2 Remuneration

The Chair of BAC is a non-salaried role. The Chair will be reimbursed for reasonable travel and subsistence expenses, incurred in undertaking their role.

4. How to apply

To make an application you will need to provide the following:

- A supporting statement (max 750 words).
- A copy of your CV
- A declaration of Interests form (see section 2 for details).

Your application should be sent by email to bsrsecretariat@hse.gov.uk quoting 'EOI - BAC Chair' in the subject field.

Email applications must be received by midday on **Monday 5th January 2026**. Receipt of applications will be acknowledged by email.

4.1 Supporting statement of suitability

Selection can only be made using the evidence provided and, your supporting statement is your opportunity to define and demonstrate your knowledge, and experience to perform the role and how you meet the behavioural criteria. You may like to refer to [The STAR method | National Careers Service](#) for information on using examples to demonstrate your expertise in your supporting statement. Providing separate paragraphs for each criterion will help the selection panel to identify how you meet each criterion using examples to demonstrate how they are applicable to the remit of BAC. Please ensure your supporting statement does not exceed 750 words.

4.2 CV

Please ensure your CV includes your:

- Full name, title, and communication information - email address and/or telephone number
- Brief details of qualifications and work history relevant to the role
- Your career history, responsibilities and achievements

4.3 Declaration of interests and ensuring public confidence.

If you have any business or personal interests that might be relevant to the work of the SACGM and which could lead to a real or perceived conflict of interest, were you to be appointed, please provide details in your supporting statement. It is expected that appointees would not have personal interests of a financial nature of relevance to the work of the committee. Should you be successful in your application, if there is anything in your professional history that if brought into the public domain may cause embarrassment or disrepute to the organisation, please provide details in your supporting statement. Failure to disclose such information could result in an appointment being terminated. Please refer to the Eligibility Criteria for appointment set out in Annex A.

4.4 Indicative timetable

Call for Members published: 18th November 2025.

Closing date: midday Monday 5th January 2026.

Shortlisting to be completed: week commencing 5th January 2026.

Interviews will last for 45 mins and to be held as 'virtual' via TEAMS week commencing 26th January 2026.

Annex A: Standards in public life

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who holds a position in public office, including those who are elected or appointed to public office. They outline the ethical standards that those holding such positions are expected to adhere to and are included in a range of codes of conduct across public life.

These principles should inform committee members of their actions and decisions:

1. Selflessness: Holders of public office should act solely in terms of the public interest.
2. Integrity: Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.
3. Objectivity: Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

4. Accountability: Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.
5. Openness: Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.
6. Honesty: Holders of public office should be truthful.
7. Leadership: Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.